

Final 2007 TAC Roster and Attendance							
Member	Agency	Jan	Feb	May	Jul	Aug	Oct
Ian McAvoy (Co-Chair)	SamTrans	yes	yes	yes	yes	yes	yes
Jim Porter (Co-Chair)	San Mateo County Engineering	*	*		yes	yes	yes
April Chan	Peninsula Corridor JPB	yes					
Bob Beyer	San Mateo Planning	*	*	*	*	yes	yes
Duncan Jones	Atherton Engineering	yes	yes	yes	yes		yes
Gene Gonzalo	CalTrans				yes	yes	yes
Jon Lynch	Redwood City Engineering	yes	yes	yes		yes	yes
Joseph Hurley	SMCTA	yes	yes	yes		yes	yes
K. Folan	MTC						
Larry Patterson	San Mateo City Engineering	yes	yes	yes	yes	yes	yes
Mark Duino	San Mateo County Planning	yes		yes			
Bill Meeker	Burlingame Planning	yes	yes	yes		yes	yes
Mo Sharma	Daly City Engineering	yes	yes	yes	yes		yes
Parviz Mokhtari	San Carlos Engineering	yes	yes	yes	yes	yes	yes
Randy Breault	Brisbane Engineering	yes		yes	yes	yes	yes
Ray Davis	Belmont Engineering	yes	yes				
Ray Towne	Foster City Engineering	yes	yes	yes	yes	yes	yes
Reza (Ray) M. Razavi	South San Francisco Engineering	yes	yes	yes		yes	yes
Rick Mao	Colma Engineering		yes	yes	yes	yes	yes
Ron Popp	Millbrae Engineering	*	*	*	*	yes	yes
Ruben Nino	Menlo Park Engineering	yes			yes	yes	yes
Sandy Wong	C/CAG CMP	yes	yes	yes	yes	yes	yes
Syed Murtuza	Burlingame Engineering	*	*	*	*	yes	yes
Tatum Mothershead	Daly City Planning	yes	yes	yes	yes		yes
Van Ocampo	Pacifica Engineering	yes	yes		yes	yes	yes

* = Not applicable

**TECHNICAL ADVISORY COMMITTEE (TAC)
FOR THE
CONGESTION MANAGEMENT PROGRAM (CMP)**

**October 18, 2007
MINUTES**

The one hundred sixty-ninth (169th) meeting of the Technical Advisory Committee (TAC) was held in the SamTrans Offices, 1250 San Carlos Avenue, San Carlos, Bacciocco Auditorium. Co-chair Porter called the meeting to order at 1:15 p.m. on Thursday, October 18, 2007.

TAC members attending the meeting are listed on the Roster and Attendance on the preceding page. Others attending the meeting were: John Hoang – C/CAG; Richard Napier – C/CAG; Tom Madelena, C/CAG; Jim Bigelow – CMEQ; Pat Dixon - SMCTA CAC

1. Public comment on items not on the agenda.

None.

2. Issues from the last C/CAG and CMEQ meetings.

As shown on the Agenda.

3. Approval of the Minutes from August 16, 2007.

Approved.

4. Recommendation for approval of the AB1546 Countywide Traffic Congestion Management Program – ITS Project List

John Hoang presented the report and indicated that one jurisdiction, (not mentioned in the report) missed the filing deadline. Questions and comments were as follows:

- Mo Sharma asked when will the recommendations go the Board; what is the process of providing the cities the money; are there limitations if the projects have started already; are there any time limits? Recommendations will be brought to the Board in November 2007. Funds will be provided to jurisdictions on a reimbursement basis. A jurisdiction can technically begin work on a project prior to the official award of the funds and will be reimbursed for the expenses incurred up to the maximum award amount for that project. Jurisdictions have until December 31, 2008 to complete the projects.
- Ian McAvoy suggested that staff formally respond to the Town of Colma, the jurisdiction that missed the filing deadline.
- If money remains after all the reimbursements are made to the awarded projects, can the money be used to fund the remaining projects that did not receive any funds. Staff will provide the TAC and status update on any unused money with recommendations to fund projects that were originally not awarded funds.

5. Recommendation of approval of the 2008 State Transportation Improvement Program (STIP) for San Mateo County

Sandy Wong presented the report. Questions and comments were as follows:

- Clarification with regards to the SR 92 Widening project, the dollars are being moved out one fiscal year. There are no changes in the budget level.
- For Smart Corridors project, will this project be a geographical segment or is it Phase I? C/CAG identified project limits based on the segment(s) that will best position San Mateo County to pursue additional funding to the STIP. Richard Napier added that C/CAG plan to apply for the Traffic Light Synchronization Program (TLSP) funds.
- Gene Gonzalo clarified that for the Signal Connect project on SR 82, Caltrans was not able to advance the SHOPP money to FY08/09 therefore requested C/CAG to program the STIP for FY09/10 to match the SHOPP funding. Caltrans is also providing oversight work for projects with the TA and wanted to make sure funding is being coordinated with the development of those projects.
- A request was made to address the status of the Willow Rd Interchange. Joe Hurley indicated that the auxiliary lanes project from Marsh Rd to the County line is a CMIA project and has schedule restrictions. Having two construction projects going simultaneous may not be desirable therefore to better coordinate the work, the decision was made to begin the Willow Rd I/C project after the auxiliary lane project.
- Clarification requested on the authorization the C/CAG Executive Director has to modify the list. Richard Napier responded that providing the Executive Director authority to negotiate modifications to the STIP, if required, with the CTC and MTC, allows for flexibility that will maximize funding potential for the County. All recommended changes will be brought back to the TAC for review.

6. Review and Approval of a Call for Projects for the Fourth Cycle of the Transit Oriented Development Housing (TOD) Incentive Program

Tom Madelena presented the report. Questions and comments were as follows:

- Ian McAvoy indicated support for this program and the work C/CAG has done in conjunction with the Grand Blvd Initiative.
- Are follow-up results available on TOD and how many people are actually using transit? C/CAG will consider performing a survey in the future. Ian McAvoy added that transit agencies are looking at transit incentive programs for communities. Larry Patterson mentioned that City of San Mateo may have some ridership information relating to TOD related projects.
- Has C/CAG looked into TOD and ferry terminals? C/CAG has not considered that alternative but will evaluate the program every two years and update as necessary.
- Clarifications were made on the eligibility requirement relating to approved building permits and project under construction.

7. Update on Traffic Incident Management / Alternative Route Project

John Hoang presented an oral report on the progress update of the project.

- Brought consultant on board in March 2007, held 10th Committee Meeting this month. Participants from a number of cities departments including public works, fire, and police. Other agencies includes Caltrans – Traffic, TMC; CHP, MTC, County OES
- In addition to US 101, added I-280 from SF County Line to 92, SR 92, I-380.

- Progress to date:
 - Draft Alternative Route Plan is in circulation and currently working on implementation issues (communication, coordination).
 - A draft Memorandum of Understanding in the works addresses general cooperation or agreement for the supporting and coordinating incident management activities.
 - Draft Implementation Plan (or Infrastructure improvement plan) to present implementation strategies for deploying ITS infrastructure elements such as signage (trailblazers), cameras, detectors, traffic signal upgrades/coordination, communication infrastructure (fiber, conduits), and traffic mgt center considerations
 - Currently have general agreement on routes and proposed infrastructure
- Next Steps: Development of Performance Measures - Travel time on alt route, average speed. How long did it take to implement Plan?

8. Recommendation for approval of an amendment to the Kimley-Horn Incident Management – Alternative Route Plan contract in an amount of \$155,300 for development of a PSR for a Smart Corridor project

John Hoang presented the report. Clarification was made that C/CAG and the TA will split the project cost. Richard Napier added that the project limits would be adjusted accordingly to maximize opportunities. A question was brought up as to whether Woodside Road (SR 84) segment should be included in the PSR. Caltrans proposed inclusion of the Woodside Rd segment. Will considerations be made for diverting NB 101 traffic to SR 84 to NB 280? That scenario has not been considered but will be brought up for discussion at the incident management committee meeting.

(Through subsequent discussions with Caltrans, the Woodside Rd segment has been removed.).

9. Response to comments on the Draft 2007 Congestion Management Program (CMP) and recommendation to adopt the Final 2007 CMP for San Mateo County

John Hoang presented to report. Corrections were made with regards to Chapter and page reference indicated in the report write-up. Sandy Wong added that adopted Traffic Impact Analysis Policy was omitted for this 2007 CMP but will be included in the next update.

10. Measure A Strategic Plan Update

Joe Hurley provided an update. During the series of stakeholders meetings, it was determined that additional stakeholders needed to be involved with the process before going public. A discussion will be held with the City Managers.

11. Member Reports

None.

Meeting adjourned.